

CITY OF SANTA CRUZ  
Parks & Recreation Department  
323 Church Street  
Santa Cruz, California 95060



## PARKS & RECREATION COMMISSION

### Regular Meeting

**UPDATE (12/12/2022 at 2:06 PM): Agenda Packet Includes Correspondence Received by 12/12/2022 for Item #4; Appeal Procedures Corrected.**

December 12, 2022

4:00 PM      **GENERAL BUSINESS AND MATTERS OF PUBLIC INTEREST, COUNCIL CHAMBERS - ZOOM: [HTTPS://ZOOM.US/J/93143409514](https://zoom.us/j/93143409514)**

Written material for every item listed on the agenda is available for review at the Parks & Recreation Administrative Office, 323 Church Street, and online at [www.cityofsantacruz.com](http://www.cityofsantacruz.com).

**COVID-19 ANNOUNCEMENT:** This meeting will be held via teleconference ONLY.

In order to minimize exposure to COVID-19 and to comply with the social distancing suggestion, the Council Chambers will not be open to the public. The meeting may be viewed remotely, using any of the following sources:

Online at <https://www.facebook.com/CityofSantaCruzParksandRecreation>

**PUBLIC COMMENT and ORAL COMMUNICATIONS:**

If you wish to comment on general business items, please see information below. Call at the start of the item.

Call any of the numbers below. If one is busy, try the next one.

(669) 900-9128

Enter the meeting ID number: **931 4340 9514**

When prompted for a Participant ID, press #.

Press \*9 on your phone to "raise your hand" when the Chair calls for public comment.

It will be your turn to speak when the Secretary announces you. You will then be unmuted and the timer will be set. You may hang up once you have commented on your item of interest.

If you wish to speak on another item, two things may occur:

If the number of callers waiting exceeds capacity, you will be disconnected and you will need to call back closer to when the item you wish to comment on will be heard, or You will be placed back in the queue and you should press \*9 to "raise your hand" when you wish to comment on a new item.

NOTE: If you wish to view the meeting and don't wish to comment on an item, you can do so at any time via one of the methods above.

Time limits set by Commission Policy are guidelines. Unless otherwise specified, procedures for all items, are:

Public comment - 3 minutes per speaker

Maximum total time may be established by the Chair at the beginning of an agenda item

No action will be taken on items listed under Presentations, Oral Communications, Announcements, Information Items and Subcommittee Reports.

Appeals - Any person who believes that a final action of this advisory body has been taken in error, that decision may or may not be appealable to the City Council. Appeals must be in writing, setting forth the nature of the action and the basis upon which the action is considered to be in error, and addressed to the City Council in care of the City Clerk. Appeals must be received by the City Clerk within ten (10) calendar days following the date of the action from which such appeal is being taken. An appeal must be accompanied by a fifty dollar (\$50) filing fee.

Tree Permit appeals must be received by the Parks & Recreation Department Clerk within ten (10) calendar days following the date of the action from which such appeal is being taken. An appeal must be accompanied by a one-hundred dollar (\$100) filing fee.

#### Additional Information

Visit the City's Web Site at [www.cityofsantacruz.com](http://www.cityofsantacruz.com) with links including City Advisory Body Meeting Agendas and Minutes, Advisory Body Information, and the Santa Cruz Municipal Code.

A copy of the full agenda, agenda reports and attachments which are included in the meeting packet, is available for review at the Parks & Recreation Administrative Office on Church Street no later than three (3) days prior to the meeting date.

The City of Santa Cruz does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. If you wish to attend this public meeting and will require assistance, such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the department clerk at (831) 420-5270 or e-mail [prcommission@cityofsantacruz.com](mailto:prcommission@cityofsantacruz.com) at least five (5) days in advance so that arrangements for such assistance can be accommodated. The Cal-Relay system number: 1-800-735-2922.

Any writing related to an agenda item for the open session of this meeting distributed to the commission less than 72 hours before this meeting is available for inspection at the Parks & Recreation Administrative Office at 323 Church Street. These writings will also be available for review at the Parks & Recreation Commission meeting in the Council Chambers.

Parks & Recreation Commission - 831-420-5270 - [prcommission@cityofsantacruz.com](mailto:prcommission@cityofsantacruz.com).

## Parks & Recreation Commission

### Call to Order

**Roll Call** - Commissioners: Bradley Angell, Leonardo Cruz, Hollie Locatelli, Jane Mio, Jacob Pollock; Vice Chair Gillian Greensite, Chair Kristina Glavis.

Staff: Tony Elliot, Travis Beck, Lindsay Bass, Iseth Rae, Leslie Keedy, Brian Burguno, Samantha Haschert, John Barisone, Timothy Maier, and Tremain Hedden-Jones.

### Presentations - *(No Action Shall Be Taken)*

#### 1. Department Budget: An Overview

Review department presentation on city budget formulation, development, policy and procedures.

**NOTE:** Presentations will take place at the end of the meeting to

accommodate the public hearing item.

**Statements of Disqualification** - *Section 607 of the City Charter states that ...All members present at any meeting must vote unless disqualified, in which case the disqualification shall be publicly declared and a record thereof made. The City of Santa Cruz has adopted a Conflict of Interest Code, and Section 8 of that Code states that no person shall make or participate in a governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect distinguishable from its effect on the public generally.*

**Oral Communications** - *(No Action Shall Be Taken)*

**Announcements** - *(No Action Shall Be Taken)*

2. Commission and Department Updates.

Receive announcements from the following:

1. Presiding Officer
2. Commissioners
3. Department Staff (written submission)
4. Director of Parks & Recreation

**Approval of Minutes**

3. Approval of Minutes for the October 10, 2022, regular meeting of the Parks & Recreation Commission.

Approve the meeting minutes from the regular meeting of the Parks & Recreation Commission on October 10, 2022, as submitted.

**Consent Agenda** - None.

**Public Hearings**

4. 113, 119 Lincoln St: [CP22-0128; TR22-0201] (APNs 005-141-11, -21) - Appeal of the decision of the Director of Parks and Recreation to approve a Heritage Tree Removal Permit for removal of nine (9) Heritage Trees in conjunction with the Downtown Library and Affordable Housing Project (DLAHP) at a Site Located in the CBD/FP-O (Central Business District/Floodplain Overlay) Zoning Districts and on land within the Cedar Street Village subarea of the Downtown Area Plan. (Owner: City of Santa Cruz).

Open and continue the public hearing to a date certain (February 13, 2023) to all for review of the CEQA document which will provide a comprehensive analysis of the environmental impacts associated with proposed tree removal necessitated by the Downtown Library Affordable Housing Project.

### Appeal Procedure:

- A. Staff Report
- B. Written Protests or Endorsements
- C. Appellant Presentation Supporting Appeal
- D. Applicant Presentation Opposing Appeal
- E. Public Comment
- F. Appellant Rebuttal of any New Information Presented
- G. Applicant Rebuttal of any New Information Presented
- H. Close Public Hearing
- I. Commission Deliberation
- J. Findings and Actions

### **General Business**

5. Children's Fund Oversight Panel Appointment.

Appointment of a commission member to the newly established council advisory body for oversight of the children's fund.

6. Selection of a Retreat Date in January 2023.

Review future meeting calendar and schedule a date for the annual retreat.

**Information Items - (No Action Shall Be Taken) - None.**

**Subcommittee Oral Reports - None.**

**Adjournment**